

SECTION: PUPILS

TITLE: FAMILY EDUCATIONAL TRIPS

ADOPTED: SEPTEMBER 9, 1999

REVISED: JUNE 14, 2007  
APRIL 10, 2014

# Palmyra Area School District

231.1 FAMILY EDUCATIONAL TRIPS	
1. Purpose	In accordance with basic School Board policy, it is necessary that family trips for educational purposes be considered within the context of school purpose and school law.
2. Definition	None
3. Guidelines	<p>Parents who are planning to take their children on an educational trip during the time that school is in session may request an excused absence for the students. Consideration of such a request is dependent on these conditions:</p> <ol style="list-style-type: none"><li>1. A maximum of ten (10) days will be permitted for trips.</li><li>2. Days beyond the maximum of ten (10) days permitted will be considered unexcused or unlawful for students under age seventeen (17). The first three days beyond the ten excused days will be unexcused absences. Days beyond the thirteenth day will be unexcused and unlawful and appropriate legal action will be taken.</li><li>3. Requests for educational trips shall be made by the parent a minimum of three (3) school days prior to the student's anticipated absence using the "Excusal From Attendance" form, which may be secured from the school principal's office.</li><li>4. Requests for educational trips on final exam days are not encouraged; however, may be approved at the discretion of the principal.</li><li>5. Since the Commonwealth of PA requires students to take state assessments at various grade levels, educational trips during the testing windows will not be approved for students in tested grades or subjects.</li></ol> <p>The student is expected to complete all schoolwork that is assigned during the total number of days that the student is absent from school due to the educational</p>

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	<p>trip.</p> <p>It will be the student's responsibility to contact teachers and make up assignments missed.</p> <p>The Superintendent shall be authorized to grant exceptions to this policy on a case-by-case basis when a need arises due to unusual circumstances.</p>
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